HP Microsoft services:
HP Microsoft® SharePoint collaboration portal
Situation overview

Many companies are seeking to implement an employee portal within their Intranet environment. The trouble is that it’s often a cumbersome project that requires many different vendors and service providers. But with the HP Microsoft SharePoint Collaboration Portal Service, you’ll get a solution in a Microsoft environment you can deploy for up to 500 users—efficiently, easily and without risk. As an active Microsoft partner, HP is involved in early product development. Since we’re able to tailor our service offerings during the design phase, HP can offer services that meet the full breadth of solution capabilities.

The end result is a fully-deployed knowledge-based workspace with web-based collaborative team services, information management and discovery, and delivery of business communications to every employee desktop. HP provides custom services for environments larger than 500 users and to accommodate the specific requirements for your Microsoft SharePoint Collaboration needs.

Efficient, easy and fast

The HP Microsoft SharePoint Collaboration Portal Service will deploy a knowledge worker productivity environment that meets your specific needs. Key benefits include:

- A well-defined, pre-tested configuration for a fast and cost-effective implementation
- Efficient, effective and risk-free deployment of your first Microsoft SharePoint Collaboration Portal due to a partnership between HP and Microsoft
- Full scalability with a built-in foundation for add-on services, such as mobile device access, conferencing, broadcast communications and other enhanced collaboration components
- Reduced complexity with project road maps, plan templates, resource maps, design templates, pre-tested scripts and configuration guidelines
- Knowledge transfer and implementation learning experiences to expand the skills and capabilities of your IT professionals
- Access to the best practices developed from hundreds of SharePoint sites deployed worldwide
- Rapid return on investment with visible and measurable success factors agreed upon at the start of the project

How it works

HP’s award-winning consulting services will get your employee portal up and running in no time at all. Our comprehensive approach ensures you’ll get a solution that fits your needs now and in the future.

Analysis

A team of HP consultants will conduct a workshop with the portal stakeholders to review the current situation and gain insight into future needs and opportunities.

Design

HP will verify that the Microsoft SharePoint solution will meet the business needs identified during the analysis phase. HP will then translate your vision for the targeted community and start designing the portal sites according to your needs. HP will:

- Develop specifications, according to the business objectives for the corporate portal branding
- Document up to three document profile customizations
- Document the approval process for up to three document workflows
• Define up to three document categories with identification of associated auto categorization learning documents
• Identify up to three internal and external content sources to be indexed and categorized
• Design up to one managed and one unmanaged team site for structured and unstructured workgroup collaboration
• Define the security policies for the HP Microsoft SharePoint Collaboration Portal and associated roles
• Integrate one specific paper document process into the HP Microsoft SharePoint Collaboration Portal document store
• Define the operational and management practices for maintaining and managing the new environment

Implementation
During the implementation phase, the HP Microsoft SharePoint Collaboration Portal Solution will be built and deployed in the customer's Intranet. HP will also:
• Install and configure two servers, according to Microsoft's SharePoint hardware and software recommendations and integrate them into the customer's network
• Customize the portal according to the specifications agreed to during the design phase

Run
At this point, the employee portal should be up and running. HP will:
• Conduct a one-day training session for the technical staff and provide the means for knowledge transfer during project implementation

• Develop end-user training and train the trainers responsible for delivering the internal end-user training

Evolve
HP will conduct a closeout meeting to review the achievements of the project and make recommendations for future direction and enhancements.

Service options
HP Services offers a full breadth of end-to-end portal solutions beyond the scope of this packaged service. Custom services are available to meet the specific requirements of your Microsoft SharePoint Collaboration needs. Please contact your local HP sales representative for more details.

Ordering information
HP Microsoft SharePoint Collaboration Portal Service
HP P/N U1502A

For more information
For more information on this offering, or to get started, please contact your local HP representative or contact us via our web page: http://www.hp.com/hps